

Kirklandpark Primary School



Starting School Information

August 2022



Welcome to **Kirklandpark Primary School**. We hope that settling in to our school will be a happy experience for everyone concerned - your child, you as a parent or carer and for the staff who will be working with your child.

This booklet will hopefully give you some ideas of how you as a parent or carer can help your child come along to school ready to enjoy him/herself right from the first day.

If your child is visiting us for the first time we can assure you that our helpful staff and pupils will guide them through their early days.



School Times

9.00am - 10.30am

10.30am - 10.45am (15 minutes playtime)

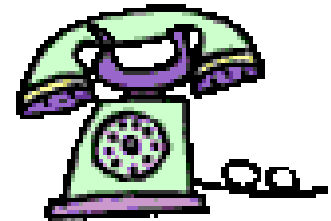
10.45am - 12.30pm

12.30pm - 1.15pm (lunch)

1.15pm - 3.00pm

Parents Visiting

Please enter using the main entrance. You will then be able to let someone in the office know you are here.



School Phone Number - 01357 520177

Parking

We encourage everyone to avoid bringing cars unless you or your child have a disability and you require use of our disabled parking facilities. Please note that those using disabled parking spaces must display their blue badge on their windscreen. Parking is available at the top entrance of the John Hastie Park and we ask that you park there and walk over to the school.

Visibility for children at the crossing points near the entrance to the school is limited and our janitor will cone off the vehicle entrance to try to make it safer for them.

If coming by car during the school day, to attend a meeting or to collect your child for an appointment, please use the parking bays in our car park.

Please drive safely, thinking of our neighbours and remembering there are always small children around.

Thank you for your cooperation with this.



Some important questions answered.

1. When does my child start school?

Your child starts school on **Wednesday 17th August 2022**. On that day the children will be in school from **9.45am until 2.50pm**.

2. What happens on the first day?

- You will be invited to bring your child into the playground via the main entrance gate at the Kirkland Park Avenue side of the school. Please accompany your child to the external door of their classroom. There will be signs and members of our staff to point you in the right direction.
- Your child will go straight inside the classroom and our staff will be on hand to help them to find their seat and to record what they are doing for lunch.
- We will take photographs of the children sitting at their seat and these will be sent home within the first week of school.
- At the end of the day you are welcome to come at 2.30pm and you can come into the classroom to see your child at their seat and to take them home.

Parents should enter the school grounds via the main entrance gate and make their way around to the external classroom door.

Please ensure that you and your child have left the classroom and school grounds by 2.50pm to ensure that you do not get caught up amongst the P2-7 children as they leave school at 3.00pm.

- **From Thursday 18th August onwards the children will be in school from 9.00am until 3.00pm each day.**

Please note that unlike nursery, which has flexible start times, school starts promptly at 9am.

3. What will your child need on the first day?

- A smile!
- A school bag
- A bottle of water
- A small healthy snack
- Gym shoes- all pupils change into indoor shoes
- Tissues/handkerchief
- A packed lunch if they're not having a school dinner.



4. Where will I collect my child after the first day?

Details on what to do on the first day are outlined above.

As from (and including) Thursday 18th August, the children will be escorted to the gate at the main entrance (Kirklandpark Avenue).

Until the October week, the Primary 1 children have to identify the person who is collecting them and show them to their teacher. They are then allowed to leave the grounds. After the October week, the children leave the school grounds independently, but they are reminded to return to the supervising member of staff (who is standing at the gate) if they don't see the adult they expect to be collecting them. Please reinforce this message at home.

All Primary 1 children should enter and exit the school grounds via the main entrance pedestrian gate (at the Kirkland Park Avenue side of the school). We have more adults at this side of the school to assist the children.

Please note that parents are not permitted in the playground at the start and end of the school day.



Important Information

People who will work with/support your child at school

Headteacher - Mrs Laing

Depute Headteacher - Mr Beebee

Acting Depute Headteacher - Mr Hepburn

Principal Teacher - Mrs Gray

Primary 1 Teachers - t.b.c.

School Support Assistants -

Mrs Bain, Mrs Kennedy, Mrs Lambie, Mrs Mercer, Mrs Kinnersley, Mrs Howarth, Ms Healy, Mrs McJannett, Mrs McWhinnie and Mrs Stuart.

Mrs Dunn (Support Assistant Team Leader)

Mr Lindsay (Janitor)

What happens if my child takes ill at school?

- We will contact you immediately if your child is visibly unwell.
- If we cannot contact you, we will contact your emergency contact. Please keep all phone numbers given to the school up-to-date, particularly mobile telephone numbers.
- Your child will be supervised until an adult comes to collect them.
- If your child has an accident in school it may be necessary to take him/her to hospital.

If your child is unwell before coming to school, please keep them at home. If they come to school, we will assume that you have made the decision that they are fit for school and we will not send them home unless their condition deteriorates considerably.

Please note that within school it is not always obvious when children are unwell as they don't always make this known to us and it isn't always physically noticeable. If they are obviously unwell, we will phone you right away. If they don't present as being unwell we will monitor them carefully before contacting you (some children can have minor symptoms that pass).

What if my child has a medical problem?

- Please speak to the school about any aspect of your child's health which may concern you.
- If your child requires medication to be administered in school then you must complete the relevant forms.
- Please do not send your child in with medicine and a note of instructions as **the medication will not be administered.**

What if my child has an appointment?

- Please inform the school office or the Class Teacher beforehand.
- No child is allowed out of school during the school day unless they are collected by an adult.

What if my child is absent from school?

- If your child is unable to attend school, please telephone the school on Day 1 before 10.00am. A message should be left on our answerphone. If the absence continues, please keep us informed.



**THESE MEASURES ARE TO ENSURE
THE SAFETY OF YOUR CHILD!**

School Uniform

- Blue Polo Shirt/Shirt/Blouse
- Grey Embroidered Sweatshirt
- Grey trousers/skirt / pinafore
- School tie



PLEASE NAME ALL ITEMS OF CLOTHING

Gym

- Gym Shoes
- White or blue short sleeved T shirt (no vest-tops please)
- Black Shorts
- No football colours
- NO JEWELLERY

(Earrings must be removed for gym days. On non gym days small studs only to be worn at school)

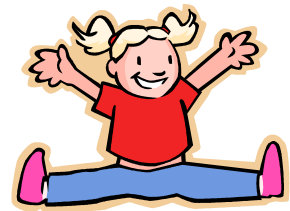
Homework

- Please check your child's bag every evening.
- Please sign your child's homework / homework diary.
- Homework should NOT be stressful for children OR parents. If your child is struggling for any reason, please let the teacher know.
- Your child should keep their homework materials in their bag at all times in case they are needed during the school day.

Promoting Positive Behaviour

- In Kirklandpark Primary School we have a policy of promoting positive behaviour. Staff in school like to work in partnership with parents in preparing children with skills for life. Prepare your child to be a good citizen by encouraging them to care about others e.g. helping around the house and being valued for doing so. All children love to know how well they are doing.

Try to catch them being good and praise them.



Holidays 2022 - 2023

- Children return Wednesday 17th August 2022
- September Holiday: School is closed from Friday 23rd September – Monday 26th September 2022 inclusive
- October Holiday: School is closed from Monday 17th - Friday 21st October 2022 inclusive
- Inservice Day: Monday 14th November 2022
- Christmas Holiday School Closes At 2.30pm on Friday 23rd December 2022 and reopens on Monday 9th Jan 2023
- February Holiday: Monday 13th and Tuesday 14th February 2023
- Inservice Day - Wednesday 15th February 2023
- Spring Break - School Closes at 2.30pm on Friday 31st March 2023 and reopens on Monday 17th April 2023
- May Day: Monday 1st May 2023
- Inservice Day: Tuesday 2nd May 2023
- Local Holiday Friday 26th - Monday 29th May 2023 inclusive
- Summer Holiday Close on Tuesday 27th June 2023 at 1pm

Starting School

Starting school is such an important time for children. For them it's a time of great excitement and anticipation. There are lots of new things to learn and lots of new friends to make. However, it is understandable that you as a parent may be a little apprehensive. There are some things that you can do as a parent/carer to help your child be independent at school.

It will be helpful if your child is able to:

- Go to the toilet by themselves.
- Put their jacket on, fasten it and hang it up on their peg.
- Put their shoes on and off without an adult's help.
- Get up early for school (don't leave it too late to practise)
- Wipe his/her own nose. Remember to give them some tissues in their school bag.



As a parent you should:

- Explain to your child they should not go out the gates at break time.
- Explain to your child, if anyone hurts them they should always tell an adult.
- Encourage your child to be independent and use their self help skills e.g. Put on their own jacket, put on their own shoes, and use their knife and fork at meal times.
- If possible buy shoes without laces.
- Please put any money you give your child in a purse or an envelope clearly labelled for its purpose.
- Please clearly label all of your child's belongings e.g. blazer, jumper, trousers, skirt, tie, shirt.

Some activities you may enjoy with your child before going to school

- Talk about colours, number and shapes when you are out with your child.



- Reading to your child as often as possible encourages them to sit still and listen carefully. Encourage them to hold the book with you and to turn the pages carefully. Talk about the story and the pictures. Ask them what is going to happen next. They will also like to tell you the story in their own words.



- To encourage your child's talking and listening skills; practise repeating nursery rhymes and number songs. Allow your child to complete the end of rhymes. You can give them more opportunities by playing games; matching pictures, spot the difference, taking turns and by sorting items according to colour or size and counting them.

- To encourage readiness for writing and to help develop their fine manipulative skills, cutting, threading, puzzles and small construction activities will help your child e.g. play dough modelling, duplo, lego. Many children love to "write" their own little stories and what looks like a scribble to adults can be important "writing" which has meaning to a child. Please do not use capital letters when writing for your child-apart from the beginning of a name.



- Help your child to learn and play with others by encouraging them to take turns, show good manners - please and thank you and by asking them to share games or belongings in the family.



We hope this leaflet has reassured you as a parent/carer about your child's transition to Primary 1.

If you have any concerns or questions, please contact the school and we will be more than happy to help.



**Thank you for your support.
We promise to take good care of your child.**